

Action Taken Report
(Based on 2019-20 IQAC Meetings)

Decision Taken in the Meeting regarding	Action Taken
Workshop organized for teaching and non-teaching for ISO Certification.	<ul style="list-style-type: none"> All the members of IQAC are discussed on the Awareness workshop of ISO, held on 5 th July, 2019 and decide to fulfill all the necessary requirements of ISO in next three months and doing the ISO standardization of the college.
Organization of various programmes.	<ul style="list-style-type: none"> Organization of Bridge and Remedial courses. Organization of seminar on Software Testing. Organization of one day workshop on Hardware and Networking. Organization of seminar on Tally with GST. Organization of Industrial Visit by Department of Commerce. Organization of various programmes through Department of Microbiology, NSS, Sport and Student welfare.
The ISO standardization of the college.	<p>As per the discussion in previous meeting regarding ISO standardization the following activities are done –</p> <ul style="list-style-type: none"> On 16th July, 2019 – Primary meeting on the required documents for ISO and Document verification. On 21-22 August, 2019 – Internal Audit for Final Document Verification. On 21st September, 2019 – Final Audit/ ISO Peer Team Visit for Certification/ Completion of Audit. On 3rd December, 2019 – Issuing Certificate of ISO- 9001:2015 for the period of three years.
Organization of National conference.	<ul style="list-style-type: none"> One day National Conference by Department of Electronics and Physics and Department of Chemistry jointly in third week of January - 2020.
Fulfillment of all the conditions given in the plan of Action of academic year 2019-20.	<ul style="list-style-type: none"> After discussion with all the members of IQAC, it was decided that all the conditions given in the plan of Action of academic year 2019-20 are fulfilled in current year.
Semester-wise students Assessment and Feed Back.	<ul style="list-style-type: none"> Students Assessment and Feed Back evaluation was conducted for all semesters of the academic year 2019-20.
To prepare and submit AQAR – 2019-20.	<ul style="list-style-type: none"> The chairman of the IQAC instructed to the coordinator and all the members of IQAC to prepare and submit the AQAR for the academic year 2019-20 on priority basis in the starting of next academic year.

<p>To discuss regarding plan of Action for the academic year 2020-21.</p>	<ul style="list-style-type: none"> • To organize a National Conference. • To encourage the faculty members for participating in various e-content development webinars, NAAC Awareness related webinars, various Conferences, workshops and Faculty Development Programmes. • Collaborations with institutes of repute to be established for research and outreach programmes. • Expertise of Alumni to be utilized for all-round development of the college. • To encourage the faculty members, to develop twenty percent of the total syllabus in online format. For that prepare PPTS, video lectures of at least one unit of each subject.
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