

Action Taken Report
(Based on 2016-17 IQAC Meetings)

Decision Taken in the Meeting regarding	Action Taken
To discuss regarding to set up an Internal Quality Assurance Cell (IQAC) in College.	<ul style="list-style-type: none"> In accordance with the guidelines given by the NAAC - to do the excellent work in terms of quality improvement in the college it was unanimously decided to set up an Internal Quality Assurance Cell (IQAC)
To discuss regarding to finalize the Committee of IQAC	<ul style="list-style-type: none"> The selection of IQAC members was based on the guidelines given by the NAAC to ensure that all constituents were represented, that the committee was functional, and that it could work together. It was unanimously agreed that, this should include representatives of the organization, outside education experts, principal, teachers and non-teaching representatives.
To discuss regarding Quality Policy Statement of the college.	<ul style="list-style-type: none"> In accordance with the need for a separate quality policy statement of the college. It was unanimously agreed that the quality policy statement should include the college's perspective plan, expansion of educational and physical facilities, human resource development, assessment, students and other feedback forms, discussion regarding change in curriculum etc.
To discuss regarding the preparation of SSR required for NAAC in order to achieve NAAC.	<ul style="list-style-type: none"> In the current academic session, discussions were held regarding the preparation of SSR required for NAAC in order to achieve NAAC. For this, considering 7 criteria in SSR and key aspects in it, a committee was constituted with chairman and members as per all seven criteria, also NAAC Steering Committee was constituted and the resolution was unanimously approved.
To discuss regarding to submit LOI (Letter of Intent) and IIQA (Institutional Information for Quality Assessment)	<p>LOI and IIQA must be submitted before submitting SSR for evaluation from NAAC. In that context, a total of 12 issues in the LOI were discussed. After that, as IIQA is a very important application, a total of 18 issues in Part-I and a total of 32 issues in Part-II were discussed in detail. It was decided to create separate information in that regard. It was unanimously decided that to give the responsibility for all these collections lies</p>

	with Mr. Sunil P. Patil.
To discuss regarding to submit SSR (Self Study Report) to NAAC, Bangalore.	<ul style="list-style-type: none"> From the beginning of the academic session, writing on all the seven Criteria of NAAC and all the departmental reports begins. All the seven Criteria were confirmed after discussions with the concerned committee heads. Also, the information in the departmental report was finalized after discussions with the concerned departmental heads and after all the joint reports were prepared and observed by the members of the organization, it was finally decided to submit to NAAC.
To discuss regarding the Committee Member Letter received from NAAC, Bangalore.	<ul style="list-style-type: none"> SSR was introduced to NAAC in February 2017. Accordingly, the date of appointment of NAAC committee and names of NAAC committee members, chairman and coordinator were informed according to the letter. The names of the committee members and other details were discussed. After discussing on the travel arrangements of the committee members, it was decided to hand over this responsibility to the concerned committee.
To discuss regarding to establish various committees for different tasks during NAAC committee visit.	<ul style="list-style-type: none"> As the NAAC committee will visit the college on 24-25 July 2017, various tasks were discussed. A list of various tasks was prepared. According to those tasks, various committees were formed. In it, 22 committees were formed for 22 tasks according to the nature of work. Each committee was explained its functions and it was unanimously decided to submit cost estimates for the work of the committee.
To finalize plan of action for the academic year 2017-18.	<ul style="list-style-type: none"> Up gradation of Admission and Examination reforms continuously. To encourage faculty members to apply for Refresher/Orientation programme. To organize National Conference in Physics and Electronics. To Organize Gender Sensitization programme in college campus. To prepare and submit AQAR to NAAC Bangalore with the help of criterion wise committee.

Dr. Sandeep S. Joshi
(IQAC Coordinator)

Dr. Rajendra B. Waghulade
(Principal)